

Congratulations on enrolling with ExamFX! Our training program is designed to provide you with the comprehensive information you need to pass your exam. Follow these study steps to complete your training program to achieve the best results.



My ExamFX

<u>Log in</u> and go to *My ExamFX* to verify your personal information. Once you have completed verifying your information, click on *Resources* to review your exam requirements.



Plan Your Studies

Open the Virtual Study Calendar to create your study schedule. Select your study start date, expected exam date, and the days you plan to study. The virtual calendar will provide you with your daily study tasks and help you stay on track. You can always work ahead but be sure not to fall behind. Click here for a recommended study calendar.



Study by Topic

The Study by Topic section is where most of your learning will take place. Read every chapter and use all the available study tools to improve your understanding of each concept:

- Take practice questions throughout your reading
- Watch the corresponding videos at the end of each chapter
- · Quiz yourself by using the online flash cards
- Review important chapter concepts by opening the Key Facts

At the end of each chapter, reinforce your new knowledge by taking a quiz. After each quiz review any missed questions and the corresponding reading material. Once you have scored a 70% or better on at least 2 consecutive quizzes, proceed to the next chapter.



Learn as You Go!

Take a short practice test to check your knowledge and retention of the course material. Take this test anytime for a quick review or for additional practice.



Simulate Your Exam

After you have completed the *Study by Topic* chapter reading and passed each chapter's quiz, it is time to take a *Simulate Your Exam* practice test. Take your time and complete the entire test to achieve the most accurate results. We recommend taking this practice test 2-3 times with a score of 80% or better. Once you have successfully completed the *Simulate Your Exam* practice test with a score of 80% or better, the *Guarantee Exam* will be made available.



Focused Review and Focused Exam

The Focused Review will be offered after each completed Simulate Your Exam practice test. Based on your individual test results, the Focused Review links directly to the content where additional study is recommended.

The next step is to take a *Focused Exam*, which will include questions only in areas that need additional focus. This type of personalized and focused remediation helps you quickly boost your knowledge and improve your score on the next practice test. Note: A *Focused Exam* is available when you have scored between 40-69% on your *Simulate Your Exam* practice test.

Repeat the process: Take the Simulate Your Exam practice test, review missed questions, and complete a Focused Review and Focused Exam until you are consistently scoring 80% or better on your Simulate Your Exam.



Schedule Licensing Exam

A direct link to your state's testing provider is available from the *Main Menu*. You must contact your testing provider to schedule your exam.



Guarantee Exam

Take the *Guarantee Exam*, the final assessment of your readiness to pass the state licensing exam. You are only allowed to take this exam two times; make sure you have mastered all the concepts in the course prior to taking this exam.







